**附件**

**内训师报名表**

|  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **填表日期：** | | **年** | **月** | **日** | |  |  |  |  |  |
|  |  | |  |  |  | |  |  |  |  |
|  | **员工姓名** | |  |  | **所在公司（部门）** | | |  | |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | **岗** | **位** |  |  |  | **职 级** | |  | |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | **工作年限** | |  |  |  | **从事本专业年限** | |  | |  |
|  |  |  |  |  |  |  |  |  |
| **基本信息** |  |  |  |  |  |  |  |  |  |  |
| **联系电话** | |  |  |  | **邮 箱** | |  |  |  |
|  |  |  |  |  | |  |
|  |  | |  | |  |  | |  | |  |
|  | **擅长授** | | □管理类 | | | □技能类 | | | |  |
|  | **课领域** | | □操作实务类 | | | □其他 | | | |  |
|  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
|  | **职业资** | | □无 |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |
|  | **格认证** | | □有，请说明： | | |  |  |  |  |  |
| **相关经历** |  |  |  |  |  |  |  |  |  |  |
|  |  | □无 |  |  |  |  |  |  |  |
|  | **授课经历** | |  |  |  |  |  |  |  |  |
|  |  |  | □有，请说明： | | |  |  |  |  |  |
|  |  | |  |  |  |  |  |  |  |  |
|  | **所获荣誉** | |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |
| **推荐理由** | |  |  |  |  |  |  |  |  |  |

**集团人力资源部审批**